

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....July 16, 2014

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** The following members were present: Michael Dama, Tim McFadden, Lyle Cherry, Travis Mueller and Cory Sotka. Jane Meissner and Martha Neitzer were absent. Others present: Patrick Mans, Superintendent; Jannie Marsolek, Administrative Secretary; Thomas White, Building, Grounds and Transportation Director; Linda Tarmann, Business Administrative Assistant and Nick Schramm, Technology Director.
- IV. **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Mueller to approve agenda as presented. Motion carried 5-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. **MINUTES OF REGULAR MEETING JUNE 18, 2014**
 - B. **VOUCHERS**
 - C. **FINANCIAL REPORT**Motion by Mueller, seconded by Sotka to approve consent agenda as presented including fund 10 vouchers 84790-84902 in the amount of \$230,573.20 and fund 60 vouchers 163987 – 163991 in the amount of \$3600.62. Motion carried 5-0.
- VI. **PUBLIC INPUT:** None
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked the Lions Club for donating \$250 for the purchase of shelving for the 4K classroom at the Elementary School.
- VIII. **REPORTS:**
 - A. **POLICY COMMITTEE REPORT:** Mr. Sotka reported that the Policy Committee met on 7/15 to discuss changes and additions to the Activities Code and to the Student Handbooks for the High School and Elementary Schools.
 - B. **PERSONNEL/NEGOTIATIONS COMMITTEE REPORT:** Mr. Cherry reported that the Personnel/Negotiations Committee met prior to tonight's meeting. The Maintenance and Coaching positions were discussed, as well as support staff time off. Recommendations will be addressed later in the meeting.
 - C. **ADMINISTRATIVE REPORTS:**

1. **PATRICK MANS, SUPERINTENDENT:** The Department of Public Instruction is distributing \$5 million in aid to 128 districts with above average student transportation costs under the first year of the high cost transportation categorical aid. Districts are eligible for this new aid if their transportation costs exceed 150% of the statewide average transportation cost per member. The calculation is based on each individual district's amount of per pupil transportation cost above 150% of the statewide average per pupil transportation cost. Crivitz will get approximately \$6000 of this aid for 2014-2015.

Back in April, the members of the Northwoods Technical Lab comprised of Crivitz, Wausaukee, and Pembine school districts and NWTC met to take part in a quality review process for the partnership. The Northwoods Technical Lab provides students from all three school district with the opportunity to take dual credit classes in the areas of nursing, electromechanical engineering, welding, automotive, photography, health care customer service and business/entrepreneurship. The classes are taught by NWTC staff with NWTC equipment and curriculums. The results of the quality review process were the topic of discussion for a meeting held here in Crivitz this past week. It was noted that both NWTC and partner school districts were highly satisfied with the partnership, the rigor of the coursework and its educational value. The process also identified the following possible needs/improvements which will be addressed in the coming months: 1).Increase marketing of the programs to our students/parents. 2).Offer sessions to students/parents on how to pay for college so that students taking part in the programs can continue their education after high school. 3).Develop a comprehensive orientation to the programs for incoming students. 4).Explore networking opportunities between high school counselors and NWTC academic advisors.

This partnership will continue to provide our students with unique opportunities to get a head start on their post secondary education while still in high school at little to no cost to the students and their families.

2. **JEFF BAUMANN, HIGH SCHOOL PRINCIPAL:** We have established a new bell schedule for the 2014-15 school year. The warning bell will ring at 8:00 a.m. and we will begin 1st hour at 8:02, five minutes earlier than last school year. We will end our day at 3:24, which is twelve minutes later. We are doing this to meet DPI minutes of instruction regulations while being able to give our students full days off during teacher in-services this year.

On Friday, June 27, I attended the 9th annual Digger Diges Bike Rally held at Gateway Bar and Grill to make a brief presentation to thank the Jeff Diges Foundation for all the financial help they provide graduating seniors in the Crivitz School District. Each year, the foundation holds the bike rally and the proceeds are donated to the high school for college

scholarships. In nine years they have donated money for 31 scholarships totaling over \$30,000. We are very appreciative of all they do for the district.

The entire custodial staff has been very busy getting the building ready for the 2014-15 school year. They have been a great group of people to work with this summer and I would also like to commend them for the amount of effort they have put forth making the high school look brand new. A number of visitors have commented about how beautiful the building looks.

3. JEFF WALSH, ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Summer school ended July 3rd. We had a good session with students in 4K through sixth grades. We also were able to serve lunch to all of the summer school children or any student under 18 this summer. I would like to thank all of the teachers, Donna, Deb and Jolene in the kitchen and all of the students for their hard work at summer school.

The custodial staff is working on cleaning the classrooms and the rest of the building. They are doing a fine job with this. We are also having tile work done in the building. The cafeteria is being done this summer.

The student handbook updates will be brought to you later in the meeting.

I am still in the process of getting prices on textbooks to update our math series this year and should have something before the school year begins.

4. TOM WHITE, BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR: *Summer Cleaning & Maintenance:* The summer cleaning is approximately 2/3 done at each building. Considering that about half the summer has gone by, we should have no problem completing everything on time. We are painting in many areas at both buildings, including stripping off loose and peeling paint and repainting in the elementary cafeteria.

Elementary Cafeteria Asbestos Tile Abatement: The asbestos floor tile in the elementary cafeteria has been completely removed and properly disposed of. Brack Thermal Systems, Inc. did a great job of completing the work quickly and without disruption to our summer cleaning and maintenance. Per state and federal regulations, the air was monitored for several hours to ensure no asbestos fibers remain floating about. The new tile has been ordered and will be installed as soon as possible.

Softball Field: After much consultation and debate, a location for the new softball field has been decided upon. Our property lines have been surveyed and marked, and the softball field outline has been staked off. The tall grass and weeds have been mowed, and the area is ready for excavation.

5. JOLENE HUC, COMMUNITY EDUCATION DIRECTOR: Absent.

IX. INFORMATION/DISCUSSION:

- A. ELEMENTARY/MIDDLE SCHOOL STUDENT HANDBOOK CHANGES: Mr. Walsh went over proposed updates to the bell schedule and staff, and dates and times. Moved a paragraph to the tardiness section. Met as a committee to talk about the bullying policy and came up with a new policy that separates grades K-4 and 5-8 with different consequences for each age group.
- B. HIGH SCHOOL STUDENT HANDBOOK CHANGES: Mr. Baumann spoke on the proposed updates to the staff directory, the school calendar, bell schedule and credit scale. Also updates to the dress code to include face painting. Also, club meetings during resource hour, it will have to be approved for special occasions.
- C. ACTIVITIES CODE HANDBOOK CHANGES: Mr. Dorschner reported on the proposed changes to the activities code handbook. He proposed changes to include e-cigarettes, updated the transportation regulations policy, and requires that everyone participating in co-curricular events attend a meeting prior to start.
- D. 2014-2015 TECHNOLOGY ACCEPTABLE USE POLICY CHANGES: Mr. Schramm went over proposed changes to clarify the Technology Acceptable Use Policy.
- E. 2014-2015 MILK BIDS: Mr. Mans reported that there was only one milk bid from Morning Glory/Dean Foods.
- F. 2014-2015 BREAD AND BUN BIDS: Mr. Mans reported that there was only one bread and bun bid from Witt's Piggly Wiggly.
- G. 2014-2015 GARBAGE REMOVAL BIDS: Mr. White reported that there was only one garbage removal bid from Waste Management with no change in cost.
- H. 2014-2015 SNOW REMOVAL BIDS: Mr. White reported that there was only one snow removal bid from Richlen Excavating with only a slight high school cost increase.
- I. 2014-2015 VEHICLE MAINTENANCE BIDS: Mr. White reported that there was only one vehicle maintenance bid from Frank Porth Chevrolet.
- J. 2014-2015 STAFF COMPENSATION: Mr. Mans discussed possible staff compensation increases of 2%, and reiterated that it is still unknown if the budget will allow, and we will know more after the auditors complete their work in August.

- K. 2014-2015 PROFESSIONAL STAFFING UPDATE: Mr. Mans discussed the professional staffing updates for all three schools. See attached lists.
 - L. SPORTS SPONSORSHIP/NAMING RIGHTS: Motion by McFadden, seconded by Mueller to combine Items L and M as one item. Motion carried 5-0.
 - M. SOFTBALL FIELD BACKSTOP: Coach Grandaw approached the Board with questions regarding how he should handle solicitations when approaching donors pertaining to what can be named, and what sizes he could offer for advertising. If he could not get enough monetary support from donors to at least have a backstop, which would allow players to use the field next year, he asked the Board if he could borrow money on a three-year note. The Board agreed that it would not offer any money at this time, and to see what he could come up with in donor support.
 - N. 2014-2015 STUDENT COUNT: Mr. Mans presented the 2014-2015 student counts (see attached EC-8th Grade Student Numbers and Lunches form, and High School Staff Assignment List).
 - O. ATHLETIC DEPARTMENT FUNDRAISING IDEAS: Mr. Dorschner presented some ideas to the Board as to how other larger schools raise funds for athletics. Some larger schools that have afforded turf fields use advertising on fences, ask for sponsorships, and thought those practices could be used here. He suggested hanging banners in the gymnasium for the sporting season, and suggested allowing a donor to use business logos on scoreboards. The Board agreed that only advertising would be allowed in the athletic areas of the school.
- X. ITEMS SCHEDULED FOR ACTION:
- A. APPOINTMENTS:
 - 1. 2013-2014 ASSISTANT TRACK COACH: Motion by McFadden, seconded by Cherry to approve Matt Bernier as 2013-2014 Assistant Track Coach. Motion carried 5-0.
 - 2. 2014-2015 JR. HIGH VOLLEYBALL COACH: Motion by Cherry, seconded by McFadden to approve Nicole Johnsen as 2014-2015 Jr. High Volleyball Coach. Motion carried 5-0.
 - 3. 2014-2015 JR. HIGH BOYS BASKETBALL COACH: Motion by McFadden, seconded by Sotka to approve Scott Evosevich as 2014-2015 Jr. High Boys Basketball Coach. Motion carried 5-0.

Minutes of Regular Meeting of the Board of Education

July 16, 2014

Page -6-

4. 2014-2015 JUNIOR VARSITY GIRLS BASKETBALL COACH: Motion by Cherry, seconded by Mueller to approve Kayla Gauthier as 2014-2015 Junior Varsity Girls Basketball Coach. Motion carried 5-0.
5. MAINTENANCE PERSON: Motion by Cherry, seconded by Sotka to approve Tim Corrigan as maintenance person. Motion carried 5-0.

B. APPROVE BIDS:

1. 2014-2015 MILK BID: Motion by Sotka, seconded by Cherry to approve Dean/Morning Glory as milk bid winner for 2014-15. Motion carried 5-0.
2. 2014-2015 BREAD AND BUN BID: Motion by Sotka, seconded by Cherry to approve Witt's Piggly Wiggly as 2014-15 Bread and Bun bid winner. Motion carried 5-0.
3. 2014-2015 GARBAGE REMOVAL BID: Motion by Cherry, seconded by Mueller to approve Waste Management as 2014-15 Garbage Removal bid winner. Motion carried 5-0.
4. 2014-2015 SNOW REMOVAL BID: Motion by Cherry, seconded by Mueller to approve Richlen Excavating as Snow Removal bid winner for 2014-15. Motion carried 5-0.
5. 2014-2015 VEHICLE MAINTENANCE BID: Motion by Sotka, seconded by Cherry to approve Frank Porth Chevrolet as Vehicle Maintenance bid winner for 2014-15. Motion carried 5-0.

C. 2014-2015 ELEMENTARY/MIDDLE SCHOOL STUDENT HANDBOOK: Motion by Cherry, seconded by Mueller to approve the 2014-15 Elementary/Middle School Student Handbook as presented. Motion carried 5-0.

D. 2014-2015 HIGH SCHOOL STUDENT HANDBOOK: Motion by McFadden, seconded by Cherry to approve the 214-15 High School Student Handbook as presented. Motion carried 5-0.

E. 2014-2015 ACTIVITIES CODE HANDBOOK: Motion by McFadden, seconded by Sotka to approve the 2014-15 Activities Code Handbook as presented. Motion carried 5-0.

F. RESOLUTION TO ACCEPT FEDERAL FUNDING: Motion by McFadden, seconded by Cherry to approve the resolution to accept Federal funding as read. Roll call vote was taken: Dama-Yes, McFadden-Yes, Neitzer-Absent, Cherry-Yes, Mueller-Yes, Sotka-Yes, Meissner-Absent. Motion carried 5-0.

- G. 2014-2015 PROFESSIONAL STAFFING: Motion by McFadden, seconded by Mueller to approve the 214-15 Professional Staffing list as presented. Motion carried 5-0.
- H. PROFESSIONAL STAFF HANDBOOK CHANGE – OVERLOAD CLASS COMPENSATION: Motion by Cherry, seconded by Sotka to approve the change in the Professional Staff Handbook change to read as approved at the last meeting (1/8 of base salary). Motion carried 5-0.
- I. RESOLUTION TO APPROVE 66.0301 AGREEMENT WITH LENA SCHOOL DISTRICT FOR A SHARED MUSIC TEACHER FOR 2014-2015 SCHOOL YEAR: Motion by McFadden, seconded by Cherry to approve the resolution 66.0301 agreement with Lena School District for a shared music teacher for the 2014-15 School Year. Roll call vote was taken: Dama-Yes, McFadden-Yes, Neitzer-Absent, Cherry-Yes, Mueller-Yes, Sotka-Yes, Meissner-Absent. Motion carried 5-0.
- J. SECOND READING NEOLA BOARD POLICY 3420 – HEALTH INSURANCE BENEFIT: Motion by Cherry, seconded by Mueller to approve the second reading of Neola Board Policy 3420 – Health Insurance Benefit as read. Motion carried 5-0.
- K. 2014-2015 TECHNOLOGY ACCEPTABLE USE POLICY: Motion by Cherry, seconded by Mueller to approve the 2014-15 Technology Acceptable Use Policy as presented. Motion carried 5-0.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c) CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY:
 - A. 2013-2014 COACHING STAFF EVALUATIONS: Motion by McFadden, seconded by Cherry to recess to executive closed session as read above at 7:11 p.m. Roll call vote was taken: Dama-Yes, McFadden-Yes, Neitzer-Absent, Cherry-Yes, Mueller-Yes, Sotka-Yes, Meissner-Absent. Motion carried 5-0.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION:
 - A. 2014-2015 MIDDLE/HIGH SCHOOL COACHES AND EXTRA- CURRICULAR ADVISORS: Motion by McFadden, seconded by Mueller to reconvene into open session at 7:52 p.m. Motion carried 5-0.

ACTION TAKEN: Motion by Sotka, seconded by McFadden to approve the 2014-2015 Middle/High School Extra-curricular coaches and advisors as presented. Motion carried 5-0.

XIII. ADJOURNMENT: Motion by McFadden, seconded by Mueller to adjourn at 7:54 p.m. Motion carried 5-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Tim McFadden
Clerk

Michael Dama
President